

A G E N D A

DDA SEMI-ANNUAL OFFICE EVALUATION CONFERENCE

PRESENTATION

PRESENTER

1. LOGISTICS OVERVIEW

James H. McDonald, D/L

STAT

2. LOGISTICS SERVICES DIVISION

- A. Reduction in the FY 81 Budget  
for the Purchase of Executive  
and Standard Furniture -  
Savings of

- Impact
- Rationale

- B. Reduction in the FY 81 Budget  
for General Purpose Work  
Orders - Savings of

- Impact
- Rationale

STAT

- C. Shuttle and Motor Pool Services

- Impact
- Rationale

STAT

3. REAL ESTATE AND CONSTRUCTION DIVISION

C/RECD

- A. Reduction or Elimination of RECD  
Level of Services

- Assumptions
- After hours utility support
- Impact
- Rationale

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B. Capital Expenditures

- 2500 Generator, C Vault expansion, Headquarters Building, repairing SOMAT III Project
- OTS Project -  Ames Building Secure Voice System; 2430 E Street Buildup Secure Voice System
- Feasibility Study - NPIC Building Renovation and Expansion; A & E Design - NPIC Building Renovation and Expansion
- 5000 Square Foot Leasing Authority,  Authority
  - Impact
  - Rationale

STAT  
STAT

STAT

4. PRINTING AND PHOTOGRAPHY DIVISION

C/P&PD

STAT

A. Cost Increases

- Paper
- Film
- Impact

B. Supply Procurement

- Increased lead times
- Central warehouse space
- Increased production requirements (longer runs, faster throughput)
- Impact

C. FY-80 and FY-81 Budgets and Shortfalls

- Impact
- Rationale

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D. Proposed Service Reductions

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STAT  
C/P&PD

- Copy Center
- GPO printing costs
- Copy machines (maintenance)
- Videotape Replication Services
- Motion Picture Contract Services
- CTI
- Forms
- FBIS Daily Reports
- FDLP, DOCEX, and NTIS copies
- Reduced frequency of repetitive publication
  - Impact
  - Rationale